



## JOB DESCRIPTION

### General Description:

The purpose of this advanced, technical field work in the enforcement of the City's construction codes, related regulations and policies. An employee in a position allocated to this class inspects various building sites of moderately or more complex projects and enforces adherence to codes in one or more of the following categories: building, electrical, plumbing, and mechanical.

### Duties and Responsibilities:

**The functions listed below are those that represent the majority of the time spent working in this class. Management may assign additional functions related to the type of work of the class as necessary.**

- Performs inspections at various stages of construction for compliance with building construction codes and policies. Examples include: Building - inspects footing, slab, wall, beams/columns, roofs, concrete, framework and the installation of components and cladding.
- Electrical - inspects pipe size, breaker size, wire size, circuit layout, fixtures and equipment.
- Plumbing - inspects soil lines, pipe size, location of fixtures, water supply lines, vents and shutoffs.
- Mechanical - inspects duct sizes, penetration protection, equipment schedules, ventilation system, gas installation and material specifications.
- Reads and interprets plans, specifications, correspondence and related construction documents.
- Provides technical assistance and advice on difficult or unusual construction problems, methods or materials.
- Performs emergency inspections to resolve difficult problems.
- Explains and interprets construction codes to owners, contractors, design professionals, the public and construction inspectors.
- Prepares and maintains technical reports.
- Participates in training other staff.
- Performs related work as assigned.

### Minimum Education and Experience Requirements:

Requires a High School diploma or GED equivalent supplemented by specialized coursed/training equivalent to completion of one year of college; Requires five years of supervisory experience in construction work as an architect, engineer, inspector or related field; or an equivalent combination of education, training and experience that provides the required knowledge, skills and abilities;

**This Class Description does not constitute an employment agreement between the city of Americus and an employee and is subject to change by the city as its needs change.**



# City of Americus, GA



**Title: Chief Building Inspector**

**Class Code: 2205**

## JOB DESCRIPTION

Requires four years' experience in municipal ordinance, code enforcement or closely related experience; Required qualifications may be any equivalent combination of education, training and experience which provides the requisite knowledge, skills and abilities for this job.

### Physical Demands:

Performs light work that involves walking or standing most of the time and involves exerting up to 20 pounds of force on a regular and recurring basis, or skill, adeptness and speed in the use of fingers, hands or limbs on repetitive operation of mechanical or electronic office or shop machines or tools within moderate tolerances or limits of accuracy.

### Unavoidable Hazards (Work Environment):

Involves routine and frequent exposure to: bright/dim light; dusts and pollen; extreme heat and/or cold; wet or humid conditions; extreme noise levels; animals/wildlife; vibration; fumes and/or noxious odors; traffic; moving machinery; electrical shock; heights; exposure to radiation; disease/pathogens; toxic/caustic chemicals; explosives; violence; and exposure to other extreme hazards not listed above.

### Special Certifications and Licenses:

Requires certification by the International Code Council (ICC) for Property Maintenance and Housing and certification by ICC for Zoning Inspections.

### Americans with Disabilities Act Compliance:

The city of Americus is an Equal Opportunity Employer. ADA requires the city of Americus to provide reasonable accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management.

By signing below, I confirm that I have read the above job description and understand the requirements, duties and responsibilities of the position.

Employee: \_\_\_\_\_ Date: \_\_\_\_\_

Manager: \_\_\_\_\_ Date: \_\_\_\_\_

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