

City of Americus, GA



Title: Custodian
Class Code: 1009

JOB DESCRIPTION

General Description:

The purpose of this position is to perform a wide range of custodial tasks involved with the cleaning and maintenance of public buildings and grounds.

Duties and Responsibilities:

The functions listed below are those that represent the majority of the time spent working in this class. Management may assign additional functions related to the type of work of the class as necessary.

- Sweeps, mops, scrubs and buffs floors; cleans walls, ceilings, and woodwork; washes windows.
- Cleans rest rooms and replenishes supplies.
- May dust and clean offices, empty wastebaskets, change lightbulbs.
- May collect litter and sweep walks around City buildings.
- Performs related work as assigned.

Minimum Education and Experience Requirements:

Requires entry level education for this position does not require completion of high school; Requires six months experience in the performance of manual or custodial work or an equivalent combination of education, training and experience that provides the required knowledge, skills and abilities; Required qualifications may be any equivalent combination of education, training and experience which provides the requisite knowledge, skills and abilities for this job.

Physical Demands:

Performs light to medium work that involves walking or standing virtually all the time and involves exerting between 20 and 50 pounds of force on a regular and recurring basis or considerable skill, adeptness and speed in the use of the fingers, hands or limbs in tasks involving close tolerances or limits of accuracy.

Unavoidable Hazards (Work Environment):

Involves routine and frequent exposure to: bright/dim light; dusts and pollen; extreme heat and/or cold; wet or humid conditions; extreme noise levels; animals/wildlife; vibration; fumes and/or noxious odors; traffic; moving machinery; electrical shock; heights; exposure to radiation; disease/pathogens; and/or toxic/caustic chemicals.

This Class Description does not constitute an employment agreement between the city of Americus and an employee and is subject to change by the city as its needs change.

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Special Certifications and Licenses:

None.

Americans with Disabilities Act Compliance:

The city of Americus is an Equal Opportunity Employer. ADA requires the city of Americus to provide reasonable accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management.

By signing below, I confirm that I have read the above job description and understand the requirements, duties and responsibilities of the position.

Employee: _____ Date: _____

Manager: _____ Date: _____

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